



TRUTH. TRAINING. TRANSFORMATION.

JOB ANNOUNCEMENT

At the College of Biblical Studies, we're on a mission. A mission to *glorify God by educating and equipping multi-ethnic Christian leaders to impact the world for Christ*. Each of us plays an important role in ensuring our students receive the best academic education and spiritual training in a loving, caring environment. We love what we do, and it shows!

CBS is a nationally and regionally [accredited](#) Bible college founded in 1976. We have provided biblically based education to more than 26,000 students diverse in age, ethnicity, gender, and cultural perspectives. CBS offers associates and bachelor's degrees, with a curriculum based on a biblical worldview, founded on scriptural truth, and focused on ministry preparation and life transformation. If you have a heart to serve others and a passion for excellence, we invite you to apply today.

Major Gifts Officer

Opportunity Location: Houston, TX and Indianapolis, IN

Description: The Major Gifts Officer (MGO) is responsible for securing financial resources for the College primarily through meeting and working with donors and prospects with significant giving capacity to accomplish their giving objectives in the form of annual giving, major and planned gifts. The Major Gift Officer will engage in and be responsible for all aspects of the donor development cycle including donor identification, cultivation, solicitation, acknowledgment, church partnership and stewardship.

Qualifications:

Required:

- Bachelor's degree from an accredited institution of higher education and five years of proven record of accomplishments in fundraising for nonprofits, including special events, planning and management or the equivalent.
- Demonstrated history of securing major gifts over three or more years.
- Valid driver's license.
- Is a committed Christian, active in a local church.
- Agrees with the core doctrinal position (items 1-8) of the college.

Preferred:

- Certified Fund Raising Executive (CFRE) credential.
- Capital campaign experience.

Salary Range: \$65,000-80,000 commensurate with experience

A complete job description, and application and procedures are posted on the [CBS website](#). Please submit a resume, cover letter and writing sample and the required online application and supplemental faith and doctrine document.

Believing that God values and calls men and women from every language, people and nation into His kingdom, CBS is committed to cultivating and maintaining an ethnically diverse educational and work environment that motivates and retains God's chosen individuals. CBS does not discriminate based on race, sex, color, age, national or ethnic origin, veteran, marital status, or physical or mental disability in the administration of its employment policies except as such conditions may constitute bona fide occupational or assignment limitation.