**AFP-GHC Board Member Expectations and Responsibilities**

Our continued success depends on the personal commitment and active involvement of a select group of elected individuals, who embrace the privilege to serve and the responsibility to lead. Board members are expected to be zealous advocates on our behalf, enthusiastic communicators of our mission and vision, to aspire to an advanced professional credential, and to play an integral role in our leadership development and fundraising activities.

# ADVOCACY AND PERSONAL INVOLVEMENT

Be well-informed to convey AFP’s

mission and strategies, policies, programs, strengths and needs.

# Board Meeting Attendance

Three excused absences from regular scheduled board meetings are allowed and prior notification should be given to the President or Management Company.

# Committee Participation

Actively participate on and be willing to chair or co-chair one committee.

# LEADERSHIP DEVELOPMENT

## Board Recruitment

Identify strong candidates for the board who will represent our profession effectively.

## Committee Recruitment

Identify AFP-GHC members to serve on committees.

# FINANCIAL EXPECTATIONS

## Annual Support

Must make a personal gift to the AFP US Foundation to support

the *Be The Cause Campaign*

## PAC Support

Aspire to make a personal gift to the PAC

## Endowment Gift

Aspire to make a planned gift, i.e. bequest, life insurance policy, charitable trust, etc.

**General Time Commitment Overview**

**Board meetings** held third Tuesday of most months (except July and December, although this may change with new president) from 5:30 to 7 p.m.at the United Way of Greater Houston

**Monthly educational luncheons or breakfasts**, usually held the third Friday of the month at the Junior League, with the exception of February (Best Boards), June (Ask the Experts), November (NPD luncheon) and December (holiday mixer)

**Member mixers** held several evenings throughout the year

**Ask the Experts** day-long conference held in June

**National Philanthropy Day** (NPD) Luncheon held in November

**Member of the Executive Committee**: Monthly finance and EC phone calls the Monday before the board meeting

**Board Retreat**, usually held in January for a full morning before the first luncheon