



HARRIS COUNTY PRECINCT 4
Invites applications for the position of:

DIRECTOR OF INNOVATION

An Equal Opportunity Employer

POSITION: **Director of Innovation**

SALARY: **Dependent on Qualifications**

POSITION DESCRIPTION:

Harris County Precinct 4 seeks a **Director of Innovation**. Reporting to the Chief Policy & Innovation Officer, the successful candidate will lead a team cultivating public-private partnerships and securing philanthropic and federal and state grant funding to advance Precinct 4's agenda. The ideal candidate will have a background in building partnerships, the ability to manage crucial stakeholder relationships, a drive to identify and cultivate potential new collaborators, and a successful track record in development and grants management. Additionally, the candidate should be a bold, dynamic leader capable of rallying support for causes, inspiring action from partners, and building impactful, efficient programs. This position requires occasional attendance at evening and weekend events.

JOB DUTIES and RESPONSIBILITIES:

- Lead the Precinct 4 Innovation Team to build and execute partnerships in support of Precinct 4's residents and mission.
- Serve as Executive Director for Precinct 4's nonprofit partner Precinct4Forward.
- Identify, engage, and cultivate relationships with corporate entities, nonprofit organizations, philanthropic foundations, and government agencies to secure new partnerships.
- Develop comprehensive agreements, MOUs, and strategic partnership proposals to formalize and operationalize external collaborations.

- Research and secure federal, state, and private funding opportunities to enhance precinct programs and initiatives.
- Coordinate across Precinct 4 divisions to align partnership initiatives with precinct priorities and ensure seamless execution.
- Track and evaluate the success of partnerships using data-driven metrics, providing regular reports to leadership on impact and opportunities for improvement.
- Manage program implementation, reporting, and financial oversight for strategic partnership initiatives, ensuring compliance with funding requirements.
- Develop and implement a comprehensive strategy for grants acquisition and management.
- Other duties may be assigned as necessary.

PREFERENCES - KNOWLEDGE, SKILLS, and ABILITIES:

- Exceptional written and verbal communication skills.
- Extensive knowledge of public-private partnership development, funding mechanisms, and stakeholder engagement strategies.
- Strong sense of urgency about the work for the constituents of Precinct 4.
- Strong leadership and interpersonal skills to facilitate collaboration across diverse stakeholders and drive successful initiatives.
- Expertise in identifying, applying for, and managing federal and state funding opportunities.
- Dynamic leadership style that invites partnership, builds trust, and motivates others.
- Ability to assess problems and identify solutions in a proactive and collaborative manner.
- Proficiency in project management and CRM tools

REQUIREMENTS:

- Bachelor's degree in a related field; graduate degree preferred.
- Five (5) years of experience in strategic partnerships, fundraising, grant management, policy advising, local government, or a related field.
- Resume and Cover Letter.

Salary range: \$138K-170K

WORKING AT HARRIS COUNTY PRECINCT 4:

You will be surrounded by team members who bring “heart, hustle, and higher standards” to work each day. These leaders advance opportunity and justice as they deliver services to and advocate for the residents of Harris County. The team you will be joining is innovative, dynamic, and forward-looking.

Harris County employees receive a competitive salary plus medical, dental, and vision insurance at no cost to the employee after the first two months of full-time continued employment. Vacation, sick-time, and floating holidays allow our employees to recharge and balance work and personal time. Mandatory participation in our retirement program allows employees to save for retirement. Various other benefits and discounts lead to the satisfaction and engagement of our employees.

HARRIS COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER

<https://hrm.harriscountytexas.gov/Pages/EqualEmploymentOpportunityPlan.aspx>

If you need special services or accommodations, please call (713) 274-5445 or email ADACoordinator@bmd.hctx.net.

This position is subject to a criminal history check. Only relevant convictions will be considered and, even when considered, may not automatically disqualify the candidate. Employment may be contingent on passing a drug screen and meeting other standards. Due to a high volume of applications positions may close prior to the advertised closing date or at the discretion of the Hiring Department.

HOW TO APPLY:

If this job sounds interesting, you meet the required qualifications, and you can see yourself working for Precinct 4 as our Director of Innovation, we invite you to apply online.

Apply Here: <https://www.governmentjobs.com/careers/%7B0%7Dharriscountytexas/jobs/newprint/5332215>