

Vice President of Advancement

Full Time Regular - Management

Houston, TX, US

Salary Range:\$115,000.00 To \$120,000.00 Annually

<https://imgh.org/careers/>

Job Title:	VP of Advancement
FLSA Status:	Exempt
Department:	Advancement
Reports to:	Chief Advancement Officer
Typical Workhours:	Typically, 40 hours per week, with flexibility for extra hours when required

Education:	Bachelor's degree is required. Advanced degree is preferred.
Related Experience:	<ul style="list-style-type: none">• At least five to seven years of related experience.• Experience in fundraising including but not limited to proposal writing, major gifts, event planning, and developing partnerships and programs.• Experience and high comfort level in interfaith settings.• Experience in government relations.• Marketing and Communications experience preferred.• Experience in public speaking in a variety of settings
Licenses & Certifications:	None

About the Organization

Interfaith Ministries for Greater Houston, now **IM Houston**, is Greater Houston's longest-serving interfaith-based social services organization. Originally founded in 1964 as Protestant Charities, we've evolved to reflect Houston's rich diversity of faiths and cultures. Our mission is to bring people of diverse faith traditions together for dialogue, collaboration, and service, as a demonstration of our shared beliefs

While our name and logo have been refreshed, our commitment to empowering individuals and uniting communities has never been stronger. Our core services include:

- Meals on Wheels/Animeals
- Refugee Services
- Interfaith Relations and Community Engagement
- Volunteer Houston

About the Role

The Vice President of Advancement serves as a strategic leader within IM Houston's Executive Leadership Team (ELT) and Advancement team, driving organizational growth through comprehensive fundraising, relationship management, and the ongoing development of core mission driven initiatives. This role combines external relationship building with internal program oversight to advance interfaith relations, community engagement, and volunteer mobilization efforts.

Responsibilities

Strategic Leadership & Organizational Development

- Serve as a key ambassador for IM Houston's programs and services throughout the Greater Houston community, especially faith communities and other entities
- Provide strategic direction for expanding organizational capacity in interfaith relations and community engagement
- Support the strategic growth of Volunteer Houston through targeted fundraising and partnership development
- Collaborate with the Executive Leadership Team to align advancement efforts with organizational priorities

Fundraising & Development

- Manage a diversified portfolio of donors including individuals, major donors, corporations, foundations, and congregations
- Lead prospect identification and cultivation strategies to expand the donor base
- Develop and execute comprehensive fundraising campaigns specifically designed to increase capacity for interfaith and community engagement initiatives

- Create compelling funding proposals that articulate the impact and value of IM Houston's interfaith and community programs
- Establish annual revenue goals and metrics for interfaith relations and community engagement funding streams

Government & Community Relations

- Develop and maintain strategic relationships with government officials, elected representatives, and public sector partners
- Represent IM Houston at community forums, coalition meetings, and civic engagement opportunities
- Navigate policy landscapes that impact interfaith cooperation and community development initiatives
- Build bridges between IM Houston's programs and municipal, county, and state-level priorities

Program Oversight & Management

- Provide direct supervision and strategic guidance to two program officers:
 - Program Officer for Interfaith Relations
 - Program Officer for Community Engagement
- Ensure program officers have adequate resources and support to achieve their respective program goals
- Foster collaboration between interfaith and community engagement initiatives to maximize impact
- Monitor program outcomes and effectiveness to inform fundraising narratives and donor stewardship

Volunteer Houston Integration

- Develop funding strategies to enhance Volunteer Houston's capacity and reach
- Identify opportunities to leverage volunteer engagement for broader community impact
- Create sustainable revenue streams that support volunteer recruitment, training, and program expansion

- Align Volunteer Houston growth initiatives with overall organizational advancement goals

Qualifications, Skills, and Experience

- Bachelor's degree is required. Advanced degree is preferred.
- At least five to seven years of related progressive experience in a nonprofit setting.
- Experience in public speaking in a variety of settings.
- Proven track record in nonprofit fundraising and donor relationship management
- Experience with government relations and community partnership development
- Strong understanding of interfaith dynamics and community engagement strategies
- Demonstrated ability to manage and develop program staff
- Excellent communication and ambassadorial skills
- Strategic thinking with operational execution capabilities
- Genuine commitment to the mission of IM.
- Intentionally open and thoughtful in working with those from a variety of faith traditions.
- Excellent interpersonal skills and the ability to work in a team environment and multicultural setting.
- Strong management skills, grounded in respect and accountability.
- Excellent verbal and written communication skills with an elevated level of attention to detail; proficiency in English required.
- Ability to multi-task and prioritize assignments to efficiently accomplish duties.
- Ability to work evening and weekend events.
- Must have reliable transportation, valid driver's license, and automobile liability insurance.

We are an equal opportunity employer. All applicants will be considered for employment without attention to race, age, color, religion, sex, sexual orientation, gender identity, national origin, veteran, or disability status.